



Together
for Good

Volunteer Engagement Manager

Job Title: Volunteer Engagement Manager

Reports To: Program Director

Full Time/Part Time: Full-time

Organizational Summary

Together for Good (TFG) is a Christian nonprofit that creates pathways for the local church to come alongside vulnerable children and families in Christ-centered ministry. We equip churches to journey with isolated parents and children through voluntary hosting and relational support—providing safety, stability, and hope during crises such as homelessness, medical emergencies, unemployment, or mental health challenges. We believe deeply in the power of relationships and that no family should ever walk alone.

TFG is a growing national organization with four sites across the country. While each site has its own local staff and partnerships, all sites work together toward one unified mission—creating pathways for families to thrive. The National Office, based in St. Paul, Minnesota, provides shared services including communications, branding, fundraising systems, data infrastructure, HR support, leadership development, training, and organizational oversight.

Job Summary

The Volunteer Engagement Manager is responsible for creating a warm, relational, and efficient volunteer experience from first inquiry through long-term engagement. This role ensures potential volunteers feel welcomed, informed, and connected to Together for Good's mission while also managing the detailed systems required to move volunteers successfully through onboarding. This person will oversee the volunteer pipeline across Minnesota and Hudson, Wisconsin, ensuring volunteers are recruited, onboarded, activated, retained, and cared for well.

The ideal candidate is both highly relational and highly organized—someone who can build meaningful connections while also managing details, tracking progress, and ensuring operational excellence. This role plays a critical part in helping volunteers feel known, valued, equipped, and prepared to sustainably serve vulnerable children and families.

Primary Responsibilities

Volunteer Onboarding & Systems

- Own the end-to-end onboarding process for all volunteers
- Track each volunteer's progress through onboarding steps and ensure completion in a timely manner
- Track volunteer participation in required trainings, ensuring volunteers complete necessary steps and feel supported throughout the process.
- Identify and address gaps or delays in the onboarding process
- Maintain and ensure that all onboarding materials are accurate and up-to-date.

Volunteer Engagement & Cultivation

- Build relationships with volunteers to foster long-term engagement
- Support ongoing communication and touchpoints with active volunteers

- Send regular mass communication to volunteers and donors
- Proactively identify at-risk volunteers, develop targeted re-engagement outreach, and track outcomes by location
- Track retention trends, re-engagement efforts, and outcomes to help leaders address gaps and improve volunteer experience
- Partner with staff to ensure volunteers are supported, valued, and connected

Training & Education

- Attend trainings to build relationships with volunteers, strengthen engagement, and support the Site Director and Program Director.
- Manage logistics for foundational trainings and additional educational opportunities, including communication, materials, scheduling, and follow-up.

Process Ownership & Improvement

- Take ownership of volunteer systems and workflows
- Proactively identify areas for improvement and implement solutions
- Ensure consistency and quality across all onboarding processes by tracking completion rates, timelines, volunteer satisfaction, and successful activation of volunteers for service.

Staff Management

- Oversee Parent Advocate Support Coordinator.

Minimum Education and Experience:

- Bachelor's degree preferred.
- Experience in volunteer management, nonprofit program coordination, or a related field is highly desired
- Proficiency with databases (CRM systems), email platforms, and general office technology

Qualities of the Ideal Candidate:

- *Highly Missional:* Passionate about family preservation and aligned with Together for Good's statement of faith and mission. Able to articulate the Christian faith and actively involved in a local church. Has a strong desire to use their gifts and talents to positively impact Christian ministry.
- *Self-Motivated:* Takes initiative. Does not require extensive directions. Is skilled at taking an idea and running with it.
- *Strong Communication Skills:* Demonstrates excellent verbal and written communication skills. Capable of clear, creative, passionate, and grammatically correct communication.
- *Detailed Oriented and Highly Organized:* Highly organized and efficient, with strong attention to detail.
- *Critical Thinking/Problem-Solving Skills:* Strong decision-making skills. Ability to navigate crisis situations professionally.
- *Strong Interpersonal Skills:* Values and has a proven track record of developing healthy relationships. Is personable, values collaboration, and works well with a team of colleagues, volunteers, and church partners.

Travel and Work Schedule:

- Available for in-office work Monday - Friday. Some remote work possible.
- Occasional availability needed for evenings and weekends.
- Must travel throughout the immediate area.

Compensation:

- Salary negotiable, based on education/experience.
- Mileage reimbursed at the federal mileage rate.
- PTO & Paid Organizational Holidays.
- 403b retirement account with a company match.
- Health reimbursement.

How to Apply:

- Please email a cover letter and resume to mn@fgood.org.

This description is not intended, and should not be construed, to be an exhaustive list of all responsibilities, skills, efforts, or working conditions associated with this job. It is intended to be an accurate reflection of the principal job elements essential for making compensation decisions.

